

290. With the following exceptions, all persons, engaged departmentally for the execution of works are considered as day labourers and their wages should be drawn on muster rolls, Form 21(C.Forms Nos. 474 and 475) and charged to the estimates of the works on which they are employed.

(1) Permanent and temporary employees of the division whose pay is charged to the head “Establishment.”

(2) Members of the work-charged establishment as defined in paragraphs 58 to 62 of the A.P.Public Works Department Code.

Discrepancies between labour reports and muster rolls should be investigated as soon as the latter are received.