

OFFICE OF THE DIRECTOR OF WORKS ACCOUNTS
M.J. ROAD, HYDERABAD.

PPW 460
07/12/05

Memo No. DWA/Hyd/Sn.H/A5/2005-06/1152

Dated: 02-12-2005.

SUB: EPC Contracts -- Keeping xerox copies of bills and other documents in
Pay & Accounts Offices for verification -- Instructions issued.

DWA

PAO

Supdt

Adnan

REF: Arising.

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All the Pay & Accounts Officers/Asst. Pay & Accounts Officers are instructed to keep xerox copies of the bills along with copies of all supporting documents received in respect of E.P.C. Contracts in the office for verification of payments made by them. They should produce them at the time of inspections of Director of Works Accounts/Joint Director of Works Accounts. These instructions are to be followed henceforth. Copies of bills in respect of payments made and vouchers not sent to Accountant General should also be kept in record. Failure would be viewed seriously.

Sd/-

for DIRECTOR OF WORKS ACCOUNTS,
A.P., HYDERABAD.

To

All the ~~Pay & Accounts Officers~~/Asst. Pay & Accounts Officers. *Karimnagar*

Copy to all Joint Directors of Works Accounts. They have to personally check the payments made by the Pay & Accounts Officers/Asst. Pay & Accounts Officers on E.P.C Contracts, besides monthly check by the I.T.C. staff and report any important observations / irregularities to the Director of Works Accounts promptly. They have to ensure that these instructions are followed scrupulously by collecting data in respect of payments so far made.

//T.C.F.B.O//

Prakashini
Manager Accounts

O/o The Director of Works Accounts,
A.P., Hyderabad.

2/12/05 Encl/100/1500/KAR/C/ITC/01/3-4/05-06/192; dt: 07/12/05

Copy to all Pay & Accounts officers and Asst. Pay & Accounts officers for information and they are requested to furnish the list of EPC contracts and payments so far made before 12th of this month to this office.